

4.4.2 Procedure for Maintenance

The College has its own mechanism for the maintenance and upkeep of its infrastructure facilities and equipments. Different Committees have been constituted entrusting specific duties to look after different aspects of the College. The Academic Council along with Vice – Principal looks after the gamut of activities including arrangement, adjustment and accommodation of Class room. Campus Development Committee is specifically formed to look after the affairs of the campus such as sanitization, cleanliness, beautification, drinking water etc.

A few of the equipments of the College need constant vigil and regular upkeep and maintenance. One generator is placed on a concrete pedestal with a shed over it as protection and it is kept in a safe place in front of the College. One 4th grade employee of the College is entrusted to look after it and operates it at the time of load shedding

Four (4) sets of inverter are placed at the Administrative building which are taken care by the office employee. Another two (2) sets of inverter are also placed at departmental common rooms which are also being taken care by the grade IV employee of the College.

The water filter and R.O. for drinking water are provided in the various places of the College campus. A grade IV employee is given responsibility to ensure regularly in supply of drinking water and avoidance of contamination.

The equipments and instruments which are repairable are maintained by the authority time to time. The college authority has not a separate fund allocation meant for the maintenance and upkeep of building, furniture, equipments etc. But as and when need arises for renovation and repairer the College authority manage it from College development fund.